

Club Constitution

1 Club Name and Affiliation

The club will be called Sutton & Cheam Badminton Club.

2 Aims and Objectives

The aims and objectives of the club will be to:

- play and promote badminton
- offer badminton competition opportunities to all members
- offer badminton coaching opportunities to all junior members
- provide duty of care and protection to all club members
- make sure all club members are treated equitably.

3 Finance and Accounts

All club monies will be banked in an account held in the name of the club.

The accounts will be kept by the Treasurer, and audited annually.

The financial year of the club will end on 31st August.

All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.

The club is a non-profit making organisation.

All profit and surpluses will be used to maintain or improve the club.

No profit or surplus will be distributed other than to another non-profit making body or to members on winding up or dissolution of the club.

4 Running of the Club

The club will be run by a committee consisting of:

- Chairperson
- Treasurer
- Secretary
- Club Captain
- Wednesday Representative
- Social Co-ordinator
- Committee member
- Committee member

At the AGM, the committee will resign but will be eligible for re-election.

If the post of any committee member should fall vacant, the current committee shall have the power to fill the vacancy, or create a new temporary position, until the succeeding AGM.

Committee meetings will be convened by the Secretary of the Club.

Only the posts listed above will have the right to vote at committee meetings.

The quorum required for business to be agreed at committee meetings will be 3.

With prior warning, any member may attend committee meetings. If they have new points to raise, it is recommended that they are distributed to committee members beforehand.

5 Membership

Membership shall consist of:

- Adult members
- Junior members.
- The Junior club is a subsidiary of Sutton & Cheam Badminton Club and as such has adopted and agreed to abide by all the Club's policies and procedures.

All members will be subject to the constitution and codes of conduct adopted by the club. Badminton England guidelines will be followed wherever possible.

Fees will be set and reviewed annually by the committee and approved at the AGM.

6 A G M

The Annual General Meeting will be held within 2 months of the end of the Financial Year (ie by 31st October). At least seven days' notice will be given to members.

The Agenda will include:

- a report from the committee
- Treasurer's report and the year's Accounts
- resignation of the current committee
- election of the committee for the coming year.

All members have the right to vote at the AGM.

Members have the right to call for an Extraordinary General Meeting (EGM). It shall be held at the request of at least 25% of members. Notice for an EGM will be the same as for an AGM.

7 Data Protection

[Badminton England's guidance](#) will be followed as closely as possible.

Members agree their details can be used to contact them and shared with other members for the smooth running of the club.

For 16 and 17 year olds, membership of the adult section will be sought via parents.

For the Junior club, membership and communication will be via parents.

8 Safeguarding of Children

[Badminton England's guidelines](#) will be followed as closely as possible.

Section 3 includes codes of conduct for adult players and junior players.

If a playing venue (home or away) imposes additional guidelines these should be followed. Any problems should be notified to a committee member after the event, if possible.

9 Constitution Changes

This Constitution can be changed only by majority vote at an AGM.

BYELAWS AND OTHER REGULATIONS

1 League and Friendly Matches

The Committee shall make a decision as to the type and number of entries to be submitted for entry into any League for the following season.

Initially, all members of the Committee shall be responsible for selecting official representatives at general meetings of Leagues and where appropriate nominating teams, whose decision must be regarded as final in respect of the first matches played. Thereafter, the Captain of a team, also to be nominated by the Committee, may make permanent changes to their team.

Members taking part in league and friendly matches shall pay a match fee for home and away matches at an amount as shall be agreed by the Committee.

2 Guests and New Members

Club members shall be entitled to bring guests in but members must obtain the permission of the Secretary. A guest shall pay a visitors fee at such amount as shall from time to time be fixed by the Committee.

If necessary the Secretary shall maintain a "waiting list" and have authority to invite potential new members to two club sessions respectively. After two attendances the Committee shall decide whether or not to accept the application for membership.

3 Club Evenings

At the start of a session club members should gain access to the court(s) in a timely manner, prepare the court(s) and enter into their first game as soon as possible. At the end of a session club members should tidy the court(s) and leave in a timely and responsible manner.

4 Club Tournaments

Club tournaments shall be arranged annually with the object of affording the opportunity to all members to compete. The Committee shall have the power to deal with the arrangements for the holding of such tournaments in whatever manner they think fit and shall also have power to co-opt members, if necessary, solely for the purpose of organising such tournaments. The main trophies shall remain the property of the Sutton & Cheam Badminton Club at all times.